

## managing risk with responsibility

Risk Management Department			Fax:	754 321-1900 754 321-1917
September 10, 2013		Signature on File	For Custodial Supervisor Use Only	
TO:	Angel Almanza Boyd Anderson	±	Custodial Issues Addressed  Custodial Issues Not Addressed	
FROM:	Robert Krickov Risk Manageme	ich, Coordinator I, LEA ent Department		
SUBJECT:	Indoor Air Qua	lity (IAQ) Assessment		

On August 30, 2013, I conducted an assessment at **Boyd Anderson High School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Shelley Meloni, Task Assigned Chief Facilities & Construction Officer, Facilities & Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Sonja Coley, Senior Project Manager, Facilities & Construction Broward Teachers Union Federation of Public Employees

RK/tc Enc.

## **IAQ Assessment**

Boyd And	derson High Evaluation D	ate August 30, 2013	Time of Day 10:45
Outdoor Conditions Tempera	ature 90.3 Relativ	ve Humidity 57.1	Ambient CO2 503
	nnge Relative Humidity - 78 3	Range CO <sup>2</sup> 0% - 60%	Range # Occupar MAX 700 > Ambient
Noticeable Odor  Ceiling  Walls  Floor	Visible water damage / staining?	Visible microbial growth?	Amount of material affected
Ceiling Clean  Walls Clean  Flooring Clean  Room Surfaces Clean	HVAC Supply Grills Clean Inside of Supply Duct Clean Ceiling at Supply Grills Clean		HVAC Return Grills Clean Inside of Return Duct Clean
Trash Removed  Signs of Pests  Room Cluttered	Exhaust Fans Working  Drain Traps Wet  Food if Stored in Room is in Sealed Containers	: 🗀	Unapproved Chemicals / Cleaners in Room  Air Fresheners in Room
Mechanical Equipment Location  Filters Installed Properly  Condensate Pan Clean	Filters Clean Cooling Coil Clean		Mechanical Room Clean Inside of HVAC Unit Clean
Fresh Air Intake Location  Pollutant Sources Near Air Intake		▼	Fresh Air Intake Free of Obstruction
Observations			
Complaint of odors in rooms 53° an issue - I did not notice any o			pants of rooms stated no longe
Corrective Actions to be Compl	eted by Site Based Staff	Corrective Action	ns to be Completed by PPO
	<b>V</b>		
	▼ ▼		
	▼		
	▼		
	▼		